EAST BAY DISCHARGERS AUTHORITY
COMMISSION MEETING MINUTES

October 15, 2015

1. Call to Order
Chair Dias called the meeting to order at 9:30 A.M. on Thursday, October 15, 2015, at the Oro Loma Sanitary District Boardroom, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Roll Call
PRESENT: Thomas Handley, Union Sanitary District; Ralph Johnson, Castro Valley Sanitary District; Ron Dias, Oro Loma Sanitary District; James Prola, City of San Leandro; Marvin Peixoto, City of Hayward;

ABSENT: None

OTHERS PRESENT: Mike Connor East Bay Dischargers Authority
Steven Meyers Legal Counsel
David Stoops East Bay Dischargers Authority
Juanita Villasenor East Bay Dischargers Authority
Alex Ameri City of Hayward
Paul Eldredge Union Sanitary District
Jason Warner Oro Loma Sanitary District
Roland Williams Castro Valley Sanitary District

3. Public Form
There were no members of the public in attendance at the meeting.

CONSENT CALENDAR

4. Commission Meeting Minutes of September 17, 2015
5. List of Disbursements for September 2015
6. Treasurer’s Report for September 2015
7. Final Adjusted Treasurer’s Reports for June, July, and August 2015

Commissioner Prola moved to approve the consent calendar. The motion was seconded by Commissioner Johnson and carried unanimously (Handley, Johnson, Prola, Peixoto, Dias; ayes).

REGULAR CALENDAR

8. General Manager’s Report
The General Manager invited David Stoops to update the Commission on recent wet weather preparations. Staff met with each of the member agencies to establish standard
operating procedures (SOP) for the forecasted wet winter. A well-attended training was then held for member agency staff to review EBDA’s SOP for wet weather events.

9. **Report from the Managers Advisory Committee (MAC)**
The MAC met with the General Manager on October 14, 2015. The Committee discussed the proposed scope for the outfall inspection contractor and supported the contract. The MAC also discussed the Carollo Engineers, Inc. proposed flow study for the AEPS. The MAC continued the discussion on their future vision for EBDA. The Committee members agree that increased recycled water use will impact the future flows of all agencies.

10. **Report from the Financial Management Committee**
The Finance Committee approved the September list of disbursements and Treasurer’s Reports. Final invoices have been processed and are credited to the member agencies second quarter billing. The Committee expressed its support for Commission approval of the resolution for North Bay Pensions to complete an actuarial valuation.

Commissioner Peixoto moved to approve the report from the Financial Management Committee. The motion was seconded by Commissioner Johnson and carried unanimously (Handley, Johnson, Prola, Peixoto, Dias; ayes).

11. **Resolution Authorizing the General Manager to Issue a Purchase Order to North Bay Pensions in the Amount of $1,800 for an Actuarial Valuation of Other Post-Employment Benefit**
Commissioner Handley moved to adopt the resolution issuing a purchase order to North Bay Pensions in the amount of $1,800 for actuarial valuation services. The motion was seconded by Commissioner Peixoto and carried unanimously (Handley, Johnson, Prola, Peixoto, Dias; ayes).

12. **Report from the Regulatory Affairs Committee**
The Regulatory Affairs Committee reviewed EBDA’s permit compliance. The Committee discussed the State of the Estuary report card and regulatory emphasis on single-walled underground storage tanks.

Commissioner Prola moved to approve the report from the Regulatory Affairs Committee. The motion was seconded by Commissioner Peixoto and carried unanimously (Handley, Johnson, Prola, Peixoto, Dias; ayes).

13. **Report from the Operations and Maintenance Committee (O&M)**
The Operations and Maintenance Committee met with the General Manager on October 12, 2015 and was updated on EBDA performance. The Kennedy/Jenks Consultants has begun the cost benefit analysis of repair versus replacement of the HEPS, the study will be provided at a future Commission meeting. The proposal from Underwater Resources, Inc. for the inspection and condition assessment of the transport system outfall pipe was discussed. The Committee supports adoption of the resolution, in the amount of $177,990, for the inspection.
Commissioner Peixoto moved to approve the report from the Operations & Maintenance Committee. The motion was seconded by Commissioner Handley and carried unanimously (Handley, Johnson, Prola, Peixoto, Dias; ayes).

14. Resolution Authorizing the General Manager to Enter Into a Contract With Underwater Resources, Inc. in the Amount Not to Exceed $177,990 for EBDA Transport System Outfall Pipe Inspection and Condition Assessment
Commissioner Johnson moved to adopt the resolution authorizing a contract with Underwater Resources, Inc. in the amount of $177,990 for the inspection and assessment of the transport system outfall pipe. The motion was seconded by Commissioner Handley and carried unanimously (Handley, Johnson, Prola, Peixoto, Dias; ayes).

15. Report from the Personnel Committee
The Personnel Committee discussed the General Manager’s travel and reduction in time commitment. The Committee reviewed the Commissioners Compensation and recommends not increasing the current rate.

Commissioner Prola moved to approve the report from the Personnel Committee. The motion was seconded by Commissioner Peixoto and carried unanimously (Handley, Johnson, Prola, Peixoto, Dias; ayes).

16. Items from the Commission and Staff
Oro Loma Sanitary District’s General Manager, Jason Warner complimented David Stoops for his work and management of the OLEPS control system upgrade project.

17. Adjournment
With no further business, Chair Dias adjourned the meeting at 10:15 a.m.

David A. Stoops
Superintendent of Operations & Maintenance