EAST BAY DISCHARGERS AUTHORITY
COMMISSION MEETING MINUTES

September 17, 2015

1. Call to Order
Chair Dias called the meeting to order at 9:30 A.M. on Thursday, September 17, 2015, at the Oro Loma Sanitary District Boardroom, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Roll Call
PRESENT: Thomas Handley, Union Sanitary District; Ralph Johnson, Castro Valley Sanitary District; Ron Dias, Oro Loma Sanitary District; James Prola, City of San Leandro; Marvin Peixoto, City of Hayward;

ABSENT: None

OTHERS
PRESENT: Mike Connor, East Bay Dischargers Authority
         John Bakker, Legal Counsel
         David Stoops, East Bay Dischargers Authority
         Juanita Villasenor, East Bay Dischargers Authority
         Alex Ameri, City of Hayward
         Armando Lopez, Union Sanitary District
         Jason Warner, Oro Loma Sanitary District
         Dean Wilson, City of San Leandro

3. Public Form
There were no members of the public in attendance at the meeting.

CONSENT CALENDAR

5. List of Disbursements for August 2015
6. Preliminary Treasurer’s Report for August 2015

Commissioner Peixoto moved to approve the consent calendar. The motion was seconded by Commissioner Handley and carried unanimously (Handley, Johnson, Prola, Peixoto, Dias; ayes).

REGULAR CALENDAR

7. General Manager’s Report
The General Manager discussed a recent presentation from the WEF Nutrient Symposium on future wastewater discharge possibilities.
8. **Report from the Managers Advisory Committee (MAC)**
The MAC met with the General Manager on September 16, 2015. The Committee discussed the use of peracetic acid as an alternative to sodium hypochlorite. With the Water Boards approval, a pilot test will be performed within the next three to six months. The MAC reviewed the four spending resolutions and supports approval of all resolutions.

The Oro Loma Sanitary District will hold an open house to celebrate the Horizontal Levee on November 14 from 10a to 1p. Also, an open house will be held on October 26, 4p to 6p at the San Leandro Water Pollution Control Plant to commemorate the completion of the plant upgrade project.

9. **Report from the Financial Management Committee**
The Finance Committee approved the August list of disbursements and Preliminary Treasurer’s Reports. The Fiscal Year 2014/15 expenses are under budget ~300K with an additional ~200K from the State Coastal Conservancy for the Sea Level Rise Grant. The Committee reviewed 20-year expenses of the Renewal and Replacement Fund.

Commissioner Johnson moved to approve the report from the Financial Management Committee. The motion was seconded by Commissioner Handley and carried unanimously (Handley, Johnson, Prola, Peixoto, Dias; ayes).

10. **Report from the Regulatory Affairs Committee**
The Regulatory Affairs Committee reviewed July permit compliance. The General Manager reviewed the EBDA final report to the State Coastal Conservancy on Sea Level Rise Adaptation.

Commissioner Prola moved to approve the report from the Regulatory Affairs Committee. The motion was seconded by Commissioner Peixoto and carried unanimously (Handley, Johnson, Prola, Peixoto, Dias; ayes).

11. **Report from the Operations and Maintenance Committee (O&M)**
The Operations and Maintenance Committee met with the General Manager on September 14, 2015 and was updated on EBDA performance. The Committee expressed its support for Commission approval of four spending resolutions: 1) Beecher Engineering, Inc. contract for design of the HEPS switch gear replacement; 2) A contract to Kennedy Jenks Consultants for cost benefit analysis of the HEPS repair or replacement; 3) A purchase order to D.W. Nicholson Corporation for replacement of the utility water system at the OLEPS; and 4) A purchase order to H&R Plumbing and Drain Cleaning, Inc. for coating the force main manways and LAVWMA vault.

Commissioner Handley moved to approve the report from the Operations & Maintenance Committee. The motion was seconded by Commissioner Prola and carried unanimously (Handley, Johnson, Prola, Peixoto, Dias; ayes).
12. Resolution Authorizing the General Manager to Enter Into a Contract With Beecher Engineering, Inc. in the Amount Not to Exceed $55,080 for Phase II Design of the Replacement Electrical Switch Gear at the Hayward Effluent Pump Station
Commissioner Prola moved to adopt the resolution authorizing a contract with Beecher Engineering, Inc. in the amount of $55,080 for Phase II Design of the Replacement Electrical Switch Gear. The motion was seconded by Commissioner Johnson and carried unanimously (Handley, Johnson, Prola, Peixoto, Dias; ayes).

13. Resolution Authorizing the General Manager to Enter Into a Contract With Kennedy/Jenks Consultants in the Amount Not to Exceed $25,000 for Conducting a Cost Benefit Analysis Study to Determine the Future Repair or Replacement of the Hayward Effluent Pump Station
Commissioner Johnson moved to adopt the resolution authorizing a contract with Kennedy/Jenks Consultants in the amount of $25,000 for a special study cost analysis to determine the future repair or replacement of the HEPS. The motion was seconded by Commissioner Peixoto and carried unanimously (Handley, Johnson, Prola, Peixoto, Dias; ayes).

14. Resolution Authorizing the General Manager to Issue a Purchase Order to D.W. Nicholson Corporation in the Amount Not to Exceed $42,400 for the Replacement of the Utility Water System at the Oro Loma Effluent Pump Station
Commissioner Handley moved to adopt the resolution authorizing a purchase order to D.W. Nicholson Corp. in the amount of $42,400 for the replacement of the utility water system at the OLEPS. The motion was seconded by Commissioner Peixoto and carried unanimously (Handley, Johnson, Prola, Peixoto, Dias; ayes).

15. Resolution Authorizing the General Manager to Issue a Purchase Order to H&R Plumbing and Drain Cleaning, Inc. in the Amount Not to Exceed $74,077 for Coating of the Force Main Manways and the LAVWMA Vault
Commissioner Prola moved to adopt the resolution authorizing a purchase order to H&R Plumbing and Drain Cleaning, Inc. in the amount of $74,077 for the coating of the force main manways and the LAVWMA vault. The motion was seconded by Commissioner Peixoto and carried unanimously (Handley, Johnson, Prola, Peixoto, Dias; ayes).

16. Report from the Ad Hoc Committee
The Ad Hoc Committee discussed holding EBDA vision workshops and determined that a series of two-hour evening meetings would work best. Topics will include the history of EBDA and the historical and current cost factors of the EBDA system.

17. Items from the Commission and Staff
Staff advised that the new programmable system at OLEPS is in place and being tested on Thursday afternoon. Commissioner Dias shared a Sewer Rates and Connection Fees Survey for FY 2015-16 performed by Oro Loma staff.
On September 10, a contractor for the Hayward Area Recreation & Park District staff hit the EBDA Skywest recycled water line causing a break at the San Lorenzo Park & Community Center. The General Manager thanked the Oro Loma staff for their assistance with the clean-up.

18. **Adjournment**

With no further business, Chair Dias adjourned the meeting at 10:45 a.m.

Michael S. Connor  
General Manager