EAST BAY DISCHARGERS AUTHORITY
COMMISSION MEETING
MINUTES

1. Call to Order
Chair Francis called the meeting to order at 1:33 P.M. on Thursday, October 26, 2006 at the Oro Loma Sanitary District Boardroom, 2600 Grant Avenue, San Lorenzo, CA 94580.

2. Roll Call
PRESENT: Ron Dias, Oro Loma Sanitary District; Harry Francis, Castro Valley Sanitary District; Jennifer Toy, Union Sanitary District; Michael Sweeney, City of Hayward (arrived at 1:34 P.M.) and, Shelia Young, City of San Leandro.

ABSENT: None

OTHERS PRESENT: Chuck Weir East Bay Dischargers Authority
Carrie Wilson East Bay Dischargers Authority
Eileen Murray Legal Counsel
Rich Currie Union Sanitary District
Mike Cameron Oro Loma Sanitary District
Roland Williams Castro Valley Sanitary District
Mike Bakaldin City of San Leandro

3. Public Forum
No members of the public addressed the Commissioner at this time.

C O N S E N T   C A L E N D A R

4. Commission Meeting Minutes of September 21, 2006
5. Commission Meeting Minutes of October 5, 2006
6. Report From the Financial Management Committee
7. List of Disbursements for September 2006

A motion by Commissioner Dias, seconded by Commissioner Toy, to approve Items 4 - 8 was approved unanimously by a vote of 4 – 0.

R E G U L A R   C A L E N D A R

9. Report From the Managers Advisory Committee
The Managers Advisory Committee met with the General Manager on October 11, 2006. A copy of the MAC agenda was attached for the Commission’s information. Attendance included the following:
Chuck Weir East Bay Dischargers Authority
Alex Ameri City of Hayward
Dean Wilson City of San Leandro
The MAC discussed the items in the agenda and focused on the following items:

1. Requirements of the new NPDES permit. Appointments to serve as reminders for reporting purposes are being sent to all appropriate parties. These appointments will automatically be added to MS Outlook calendars upon acceptance.

2. The status of the Master Agreement between the Authority and LAVWMA was discussed.

The Commission accepted the report.

10. Report From the Operations and Maintenance Committee
The Operations & Maintenance Committee, Commissioners Francis and Dias, met with the General Manager on October 10, 2006. A copy of the Committee agenda was attached. There were no members of the public present. The Committee reviewed the status report on O&M Projects and Activities and concurred with the approaches being taken by staff. The Committee will tour the Marina Dechlorination Facility in November 2006 to see the new bioassay system.

There was general discussion regarding the new computer model for the pump stations and outfall and preparation for wet weather flows.

The Committee also reviewed the Siemens report on thermographic inspection and was concerned with reports of run indicator lights not functioning and potential problems with the electrical system at the MDF. An update on those items follows:

**Indicator Light:** The bulbs are normally replaced monthly either by Calcon (PMs) or OLSD staff via their work order system. There were no bulbs in stock but have now been replenished. Staff has spoken with Calcon to insure a consistent supply. The bulbs have been failing consistently for 3-5 years. The design and/or model naturally run hot and burned out bulbs are not uncommon. The base where the sockets sit has been replaced in 4 or 5 of the buckets during this time. The equipment is old and subsequent failures are becoming more common. This is one of the reasons for replacing and/or upgrading the equipment.

**Breakers at MDF:** The buckets in question are the sample pumps in the basement. The original pump motors were supplied with 3-phase 440 volt. The existing equipment is single phase 208 volt. Apparently a modification was made years ago to avoid pulling new wires. The wires are sized correctly. The buckets do not have the operating breakers in them. They are actually off to the side in a panel and are sized correctly. In summary, it is an unusual installation, but quite safe. There is no fire hazard. This is among the reasons for replacing and/or upgrading the equipment.

Commissioner Dias stated that the OLSD Capacity Restoration Project is 99.9% complete and is under the project budget by at least $1,000,000.
A motion by Commissioner Toy, seconded by Commissioner Dias, accepting the report from the Operations & Maintenance Committee was approved by a vote of 5 – 0.

11. Report From The Regulatory Affairs Committee
The Regulatory Affairs Committee, Commissioners Dias and Ward, met with the General Manager on October 9, 2006. There were no members of the public present. A copy of the Committee Agenda packet is attached for the Commission’s information.

The Committee reviewed the items in the agenda packet and concurred with the approaches being taken by Authority staff. The 2000 permit appeal that has been held in abeyance will be allowed to expire. General Manager Weir sent a letter on behalf of the Authority requesting that the appeal be dismissed.

A motion by Commissioner Dias, seconded by Commissioner Young, to accept the report was approved by a vote of 5 – 0.

12. Report From The LAVWMA Committee
The LAVWMA Committee, Commissioners Young and Francis, met with the General Manager on October 9, 2006. A copy of the Committee agenda and staff report is attached for the Commission’s review. There were no members of the public present.

The Committee reviewed the transmittal letter from the Authority to LAVWMA with the approved Master Agreement. The Committee acknowledged that LAVWMA could request changes to the agreement and that any changes would come back to the Committee for review prior to going to the Commission.

General Manager Weir stated that in their minutes LAVWMA has indicated they have hired a new part-time General Manager, Ed Cummings. He used to work for Zone 7 Water District.

A motion by Commissioner Young, seconded by Commissioner Toy, to accept the report from the LAVWMA Committee was approved by a vote of 5 – 0.

13. Report From The Personnel Committee
The Personnel Committee, Commissioners Toy and Young, met with the General Manager on October 13, 2006. A copy of the Committee agenda was attached for the Commission’s information. There were no members of the public present.

The Committee reviewed the General Manager’s First Quarter Report FY2006/2007 and recommended it for approval by the Commission

The Committee also reviewed the Operation & Maintenance Manager’s and Administrative Assistant’s First Quarter Reports FY2006/2007 and noted they had been reviewed and approved by the General Manager.
Since all Commissioners were unable to attend the Commission meeting, the Committee agreed to continue the discussion of staff salary and benefit issues for FY2006/2007 to November. The Committee noted that modifications will be retroactive to July 1, 2006.

A motion by Commissioner Toy, seconded by Commissioner Young, to accept the report from the Personnel Committee was approved by a vote of 5 – 0.

14. Staff Report
A. Monthly O&M Report. The monthly reports for August/September 2006 were attached for the Commission’s information.
B. EPA/SWRCB/RWQCB and Other Regulatory Issues. Items of regulatory significance were discussed in other agenda reports.
C. BACWA Minutes. The minutes from the September 28, 2006 meeting will be included in the November agenda packet.
D. Correspondence. Other correspondence and items of interest was either enclosed in the Agenda packet or distributed at the Commission meeting.

15. Items From the Commission
The Commission welcomed the City of Hayward representative, Mayor Michael Sweeney.

16. Adjournment
With no further business, Chair Francis adjourned the meeting at 1:43 P.M.

Charles V. Weir
General Manager/Secretary