EAST BAY DISCHARGERS AUTHORITY
COMMISSION MEETING MINUTES

August 14, 2014

1. Call to Order
Chair Handley called the meeting to order at 9:30 A.M. on Thursday, August 14, 2014, at the Oro Loma Sanitary District Boardroom, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Roll Call
PRESENT: Ralph Johnson, Castro Valley Sanitary District; Jim Prola, City of San Leandro; Thomas Handley, Union Sanitary District; Marvin Peixoto, City of Hayward; Ron Dias, Oro Loma Sanitary District

ABSENT: None

OTHERS
PRESENT: Mike Connor, East Bay Dischargers Authority
John Bakker, Legal Counsel
Juanita Villasenor, East Bay Dischargers Authority
David Stoops, East Bay Dischargers Authority
Rich Currie, Union Sanitary District
Paul Eldredge, Union Sanitary District
Jason Warner, Oro Loma Sanitary District
Ray Busch, City of Hayward
Roland Williams, Castro Valley Sanitary District
Judy Walker, City of San Leandro

3. Public Form
There were no members of the public in attendance at the meeting.

CONSENT CALENDAR

4. Commission Meeting Minutes of July 17, 2014
5. List of Disbursements for July 2014
6. Treasurer’s Report for July 2014

Commissioner Dias moved to approve the consent calendar. The motion was seconded by Commissioner Peixoto and carried unanimously (Johnson, Prola, Peixoto, Dias, Handley; ayes).

REGULAR CALENDAR

7. General Manager’s Report
The General Manager summarized key items in the agenda. The General Manager invited David Stoops, EBDA’s Operations and Maintenance Manager to discuss the
Watson-Marlow chemical dosing pump installed at the Marina Dechlorination Facility. The peristaltic pump has reduced sodium bisulfite usage to 210-250 gallons per day, realizing a savings of $5,000 in a month. Replacing all three pumps has a potential annual savings of ~$60,000.

8. **Report from the Managers Advisory Committee (MAC)**
   The MAC Committee discussed Brown & Caldwell’s Draft Outfall Report and nitrogen removal compliance. The Committee discussed and recommended adoption of resolutions authorizing purchase orders to Pump Repair Service Company for the overhaul of HEPS No. 3 effluent pump; to TJC and Associates, Inc. for the OLEPS automation control system upgrade; and to JBI, Inc. for the purchase of three Watson-Marlow pumps.

9. **Report from the Financial Management Committee**
   The Finance Committee approved the July List of Disbursements and Treasurer’s Reports. The General Manager reported that EBDA is under budget for FY 2013/2014. This is due to low flows, lower permit fees, and the reimbursement of legal fees by Union Sanitary District. The Committee also discussed the schedule of the upcoming financial audit.

   Commissioner Johnson moved to approve the report from the Financial Management Committee. The motion was seconded by Commissioner Peixoto and carried unanimously (Johnson, Prola, Dias, Peixoto, Handley; ayes).

10. **Report from the Regulatory Affairs Committee**
    The Committee discussed BACWA’s consultant studies to comply with the watershed permit. The Regulatory Affairs Committee also reviewed the EBDA Two Year Nutrient Sampling Results.

    Commissioner Peixoto moved to approve the report from the Regulatory Affairs Committee. The motion was seconded by Commissioner Prola and carried unanimously (Johnson, Prola, Dias, Peixoto, Handley; ayes).

11. **Report from the Operations and Maintenance Committee**
    The No. 1 right angle drive replacement is complete. Oro Loma Sanitary District Staff completed the installation on August 8, 2014. The Committee discussed the overhaul of the No. 3 effluent pump at the Hayward Effluent Pump Station. The Committee also discussed an automation control system upgrade project at the Oro Loma Effluent Pump Station that is set to begin Phase 1, Design Engineering. Finally, the Committee discussed the purchase of three chemical dosing pumps for the Marina Dechlorination Facility.

    Commissioner Prola moved to approve the report from the Operations & Maintenance Committee. The motion was seconded by Commissioner Dias and carried unanimously (Johnson, Prola, Dias, Peixoto, Handley; ayes).
12. Resolution Authorizing the General Manager to Issue a Purchase Order to Pump Repair Service Company for the Overhaul of the No. 3 Effluent Pump at the Hayward Effluent Pump Station in the Amount of $18,171.86

Commissioner Peixoto introduced the resolution authorizing the General Manager to issue a purchase order to Pump Repair Service Company for the overhaul of the No. 3 effluent pump at the Hayward Effluent Pump Station in the amount of $18,171.86. The motion was seconded by Commissioner Johnson and was adopted by a vote of 5 ayes, 0 noes.

Ayes: Commissioners Johnson, Prola, Dias, Peixoto, and Chair Handley
Noes: None
Absent: None
Abstain: None

13. Resolution Authorizing the General Manager to Issue a Purchase Order to TJC and Associates, Inc. in the Amount of $38,800 for the Oro Loma Effluent Pump Station Automation Control System Upgrade Project: Phase 1 for Review and Design Engineering Services

Commissioner Dias introduced the resolution authorizing the General Manager to issue a purchase order to TJC and Associates, Inc. in the amount of $38,800 for the Oro Loma Effluent Pump Station automation control system upgrade project: Phase 1 for Review and Design Engineering Services. The motion was seconded by Commissioner Peixoto and was adopted by a vote of 5 ayes, 0 noes.

Ayes: Commissioners Johnson, Prola, Dias, Peixoto, and Chair Handley
Noes: None
Absent: None
Abstain: None

14. Resolution Authorizing the General Manager to Issue a Purchase Order to JBI, Inc. for the Purchase of Three Watson-Marlow Chemical Dosing Pumps in the Amount of $29,500

Commissioner Peixoto introduced the resolution authorizing the General Manager to issue a purchase order to JBI, Inc. for the purchase of three Watson-Marlow Chemical Dosing Pumps in the amount of $29,500. The motion was seconded by Commissioner Prola and was adopted by a vote of 5 ayes, 0 noes.

Ayes: Commissioners Johnson, Prola, Dias, Peixoto, and Chair Handley
Noes: None
Absent: None
Abstain: None

15. Report From the Joint Powers Agreement (JPA) Ad Hoc Committee
The Ad Hoc Committee asked the General Manager to work with General Counsel to update the language from the 1980s, to be consistent with the ways of the JPA today.
Commissioner Prola suggested the Ad Hoc Committee invite the MAC to take part in the discussions. After the initial review, some key issues to be addressed are funding and voting rights of member agencies.

16. **Items from the Commission and Staff**
Commissioner Dias asked the Oro Loma Sanitary District General Manager, Jason Warner, to discuss the Anammox project. The anammox bacteria help with the removal of nitrogen in wastewater. The first month saw ammonia removal equal to 85%.

17. **Adjournment**
With no further business, Chair Handley adjourned the meeting at 10:00 a.m.

Michael S. Connor  
General Manager