EAST BAY DISCHARGERS AUTHORITY
COMMISSION MEETING MINUTES

February 19, 2015

1. Call to Order
Chair Handley called the meeting to order at 9:30 A.M. on Thursday, February 19, 2015, at the Oro Loma Sanitary District Boardroom, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Roll Call
PRESENT: Marvin Peixoto, City of Hayward; Ron Dias, Oro Loma Sanitary District; Ralph Johnson, Castro Valley Sanitary District; Jim Prola, City of San Leandro; Tom Handley, Union Sanitary District
ABSENT: None

OTHERS
PRESENT: Mike Connor, East Bay Dischargers Authority
Lauren Quint, Legal Counsel
Juanita Villasenor, East Bay Dischargers Authority
Alex Ameri, City of Hayward
Paul Eldredge, Union Sanitary District
Jason Warner, Oro Loma Sanitary District
Roland Williams, Castro Valley Sanitary District
Dean Wilson, City of San Leandro

3. Public Form
There were no members of the public in attendance at the meeting.

CONSENT CALENDAR

5. List of Disbursements for January 2015
6. Treasurer’s Report for January 2015

Commissioner Prola moved to approve the consent calendar. The motion was seconded by Commissioner Peixoto and carried unanimously (Peixoto, Dias, Johnson, Prola, Handley; ayes).

REGULAR CALENDAR

7. General Manager’s Report
The City of Hayward and Union Sanitary District have approved the language changes to the Fourth JPA Amendment. The remaining member agencies are scheduled to review the revisions in March.
8. **Report from the Managers Advisory Committee (MAC)**
The MAC discussed a strategy for moving the Hayward Effluent Pump Station. The Committee also discussed a BACWA Nutrients Treatment study to develop recommendations for plants to meet a nutrient reduction goal of 6 or 15 ppm Total Nitrogen.

9. **Report from the Financial Management Committee**
The Finance Committee approved the January List of Disbursements and Treasurer’s Report. The Committee reviewed the Second Quarter Expense Summary for FY 2014/15 and noted overall costs are under budget ~$100,000. In addition, the Committee reviewed rate assumptions for the FY 2015/16 budget. The Committee discussed a proposed increase to the Renewal and Replacement Fund budget from $400,000 to $450,000. A formal presentation will be made to the Commission in the coming months.

Commissioner Prola moved to approve the report from the Financial Management Committee. The motion was seconded by Commissioner Johnson and carried unanimously (Peixoto, Dias, Johnson, Prola, Handley; ayes).

10. **Report from the Regulatory Affairs Committee**
The Regulatory Affairs Committee discussed January permit compliance. The Committee also discussed the status of the BACWA nutrients watershed permit. BACWA’s consultant HDR will perform a study on nutrients; a draft report will be available later this year in the Fall/Winter.

Commissioner Johnson moved to approve the report from the Regulatory Affairs Committee. The motion was seconded by Commissioner Prola and carried unanimously (Peixoto, Dias, Johnson, Prola, Handley; ayes).

11. **Report from the Operations and Maintenance Committee (O&M)**
The Operations & Maintenance Committee reviewed EBDA’s performance and the status of O&M projects. Staff is working closely with Oro Loma staff on the OLEPS automation review and upgrade project. The distributor of the Water Champ is assisting Staff to obtain spare parts and to determine if there are alternative methods of *flash mixing* available.

Commissioner Dias moved to approve the report from the Operations & Maintenance Committee. The motion was seconded by Commissioner Peixoto and carried unanimously (Peixoto, Dias, Johnson, Prola, Handley; ayes).

12. **Report from the Personnel Committee**
The Personnel Committee met in closed session to review the details of the General Manager’s transition strategy.

Commissioner Prola moved to approve the report from the Personnel Committee. The motion was seconded by Commissioner Johnson and carried unanimously (Peixoto, Dias, Johnson, Prola, Handley; ayes).
13. **Closed Session**
At 10:05 a.m., Chair Handley adjourned the meeting to closed session to discuss the General Manager Transition strategy.

14. **Reconvene to Open Session**
Chair Handley reconvened the meeting at 10:30 a.m. and announced that no reportable action was taken by the Commission in closed session.

15. **Items from the Commission and Staff**
There were no items from the Commission or Staff.

16. **Adjournment**
With no further business, Chair Handley adjourned the meeting at 10:35 a.m.

Michael S. Connor
General Manager