EAST BAY DISCHARGERS AUTHORITY
COMMISSION MEETING MINUTES

January 15, 2015

1. Call to Order
Chair Handley called the meeting to order at 9:30 A.M. on Thursday, January 15, 2015, at the Oro Loma Sanitary District Boardroom, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Roll Call
PRESENT: Marvin Peixoto, City of Hayward; Ron Dias, Oro Loma Sanitary District; Ralph Johnson, Castro Valley Sanitary District; Jim Prola, City of San Leandro; Tom Handley, Union Sanitary District
ABSENT: None

OTHERS PRESENT:
Mike Connor East Bay Dischargers Authority
Steve Meyers Legal Counsel
David Stoops East Bay Dischargers Authority
Juanita Villasenor East Bay Dischargers Authority
Alex Ameri City of Hayward
Paul Eldredge Union Sanitary District
Jason Warner Oro Loma Sanitary District
Roland Williams Castro Valley Sanitary District
Dean Wilson City of San Leandro

3. Public Form
There were no members of the public in attendance at the meeting.

CONSENT CALENDAR

4. Commission Meeting Minutes of December 18, 2014
5. List of Disbursements for December 2014
6. Treasurer’s Report for December 2014

Commissioner Dias moved to approve the consent calendar. The motion was seconded by Commissioner Peixoto and carried unanimously (Peixoto, Dias, Johnson, Prola, Handley; ayes).

REGULAR CALENDAR

7. General Manager’s Report
The General Manager asked the Operations and Maintenance Manager, David Stoops to review EBDAs’s asset management plan mid-year recap for fiscal year 2014/2015. The Authority is at about 62% of the annual budget. The Authority’s asset management
plan provides a strategy to maintain the infrastructure and forecast spending. Over the next three years, the projected equipment replacement / refurbishment schedule is about $2,500,000.

8. **Report from the Managers Advisory Committee (MAC)**
The MAC discussed storm response in December. The Committee also considered revision topics that may be addressed in the JPA amendment.

9. **Report from the Financial Management Committee**
The Finance Committee approved the December List of Disbursements and Treasurer’s Report. The Committee reviewed the schedule for the fiscal year 2015/2016 budget process. Lastly, the Committee reviewed EBDA’s insurance costs, which have remained relatively flat over the past several years.

Commissioner Johnson moved to approve the report from the Financial Management Committee. The motion was seconded by Commissioner Peixoto and carried unanimously (Peixoto, Dias, Johnson, Prola, Handley; ayes).

10. **Report from the Regulatory Affairs Committee**
The Regulatory Affairs Committee discussed December permit compliance. The General Manager advised the Committee that EBDA remained within permit limits during the December storm events. The Committee reviewed a toxics summary of the annual NPDES report. Staff provided a checklist of regulatory reporting completed during the period of July through December 2014.

Commissioner Prola moved to approve the report from the Regulatory Affairs Committee. The motion was seconded by Commissioner Dias and carried unanimously (Peixoto, Dias, Johnson, Prola, Handley; ayes).

11. **Report from the Operations and Maintenance Committee**
The Operations & Maintenance Manager reviewed December’s wet weather events. During the December 11 and 16 storms, EBDA diverted to the Hayward ponds due to the high flows. Recent wet weather training proved beneficial during the storms, as member agency staffs worked together.

Commissioner Peixoto moved to approve the report from the Operations & Maintenance Committee. The motion was seconded by Commissioner Prola and carried unanimously (Peixoto, Dias, Johnson, Prola, Handley; ayes).

12. **Resolution Authorizing a Purchase Order to Royal Wholesale Electric for the Purchase of Two Variable Frequency Drives for the Alvarado Effluent Pump Station VFD Replacement Project No. 14-001**
Commissioner Dias moved to approve the resolution authorizing the General Manager to issue a purchase order to Royal Wholesale Electric for the purchase of two, (1) 150hp and (1) 250hp, variable frequency drives, not to exceed $88,861, for the Alvarado Effluent Pump Station. The motion was seconded by Commissioner Johnson and carried unanimously (Peixoto, Dias, Johnson, Prola, Handley; ayes).
13. **Report from the Personnel Committee**
The Personnel Committee recommends not increasing the commissioner compensation rate for calendar year 2015. The General Manager was asked to provide an update on his possible retirement at the February Commission meeting.

Commissioner Dias moved to approve the report from the Personnel Committee. The motion was seconded by Commissioner Prola and carried unanimously (Peixoto, Dias, Johnson, Prola, Handley; ayes).

14. **Report from the Ad Hoc Committee**
The City of Hayward has approved the non-controversial language changes to the Fourth JPA Amendment. Other Member Agencies are scheduled to review the Fourth JPA Amendment in the coming weeks. The Ad Hoc and MAC Committees agree that special studies to determine flow rates would be beneficial. The General Manager will develop special study RFPs for the MAC and Ad Hoc Committees to review at a future Commission meeting.

15. **Items from the Commission and Staff**
There were no items from the Commission or Staff.

16. **Adjournment**
With no further business, Chair Handley adjourned the meeting at 10:20 a.m.

"Michael S. Connor
General Manager"