EAST BAY DISCHARGERS AUTHORITY
COMMISSION MEETING MINUTES

August 17, 2017

1. Call to Order
Chair Peixoto called the meeting to order at 9:30 A.M. on Thursday, August 17, 2017, at the Oro Loma Sanitary District Boardroom, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Roll Call
PRESENT: Timothy Becker, Oro Loma Sanitary; Pauline Russo Cutter, City of San Leandro; Marvin Peixoto, City of Hayward; Jennifer Toy, Union Sanitary District; Ralph Johnson, Castro Valley Sanitary District

ABSENT: None

OTHERS
PRESENT: Michael Connor East Bay Dischargers Authority
Eric Casher Legal Counsel
Howard Cin East Bay Dischargers Authority
David Stoops East Bay Dischargers Authority
Juanita Villasenor East Bay Dischargers Authority
Alex Ameri City of Hayward
Paul Eldredge Union Sanitary District
Jason Warner Oro Loma Sanitary District
Roland Williams Castro Valley Sanitary District

3. Public Form
There were no members of the public in attendance at the meeting.

CONSENT CALENDAR

4. Commission Meeting Minutes of July 20, 2017
5. List of Disbursements for July 2017
6. Preliminary Treasurer’s Report for July 2017
Commissioner Toy moved to approve the Consent Calendar items. The motion was seconded by Commissioner Johnson and carried unanimously, 5-0 (Becker, Cutter, Toy, Johnson, Peixoto; ayes).

REGULAR CALENDAR

7. General Manager’s Report
The General Manager discussed an article from the Bay Area Monitor regarding increased nutrient pollution in the San Francisco Bay.

8. Report from the Managers Advisory Committee (MAC)
The MAC discussed the status of the transport system inspection and the peracetic acid pilot. Oro Loma Sanitary District presented some draft JPA language for MAC comment.

9. Report from the Financial Management Committee
The Financial Management Committee met with the General Manager on August 15, 2017 and reviewed the July list of disbursements and Preliminary Treasurer's Report. The Committee discussed the upcoming financial audit for fiscal year 2016/17 and payroll reporting. The General Manager discussed the variable rate budget assumptions compared to actual rates and the effect of actual flows on the FY 2016/17 final billings. The 2016/17 wet weather significantly impacted the agencies actual flows and resulting variable rates.

Commissioner Cutter moved to approve the report from the Financial Management Committee. The motion was seconded by Commissioner Toy and carried unanimously, 5-0 (Becker, Cutter, Toy, Johnson, Peixoto; ayes).

10. Report from the Regulatory Affairs Committee
The Regulatory Affairs Committee met with the General Manager on August 15, 2017 and reviewed permit compliance. The Committee reviewed SFEI's report on nutrient reduction strategies in the SF Bay region. Lastly, the Committee was updated on the regional watershed permit, which will be renewing in 2018.

Commissioner Becker moved to approve the report from the Regulatory Affairs Committee. The motion was seconded by Commissioner Johnson and carried unanimously, 5-0 (Becker, Cutter, Toy, Johnson, Peixoto; ayes).

11. Report from the Operations and Maintenance Committee (O&M)
The Operations and Maintenance Committee met with the General Manager on August 14, 2017 and discussed the status of EBDA facilities. The Committee was updated on the status of the AEPS No. 1 and No. 6 effluent pumps, Hayward MCC replacement project, OLEPS fuel tank replacement and Pumps 1 and 4 replacement project. The Committee also discussed the following special projects: Transport Pipe Condition Assessment, System Flow Master Plan modeling, Peracetic Acid pilot and EBDA flow data.

The Committee expressed its support of the following resolutions for: 1) Participation in an Emergency Management Organization, 2) Calcon, Inc. purchase order for HEPS temporary MCC, and 3) Enviro Tech Services Inc. contract. The Committee requested that the resolution for Amendment No. 1 to the Kennedy/Jenks Consultant agreement be revised to include the total amount of the contract of $157,118.

Commissioner Johnson moved to approve the report from the Operations & Maintenance Committee. The motion was seconded by Commissioner Toy and carried unanimously, 5-0 (Becker, Cutter, Toy, Johnson, Peixoto; ayes).

12. Resolution Approving Agreement for Participation in Alameda County Operational Area Emergency Management Organization
Commissioner Cutter introduced the resolution approving EBDA's participation in the Alameda County Operational Area Emergency Management Organization. The motion was seconded by Commissioner Becker and carried unanimously, 5-0.

Ayes: Commissioners Becker, Cutter, Toy, Johnson, and Chair Peixoto  
Noes: None  
Absent: None  
Abstain: None

13. Resolution Authorizing the General Manager to Issue a Purchase Order to Calcon Systems, Inc. in the Amount of $10,500 for the Hayward Effluent Pump Station Temporary Motor Control Center Panel Installation  
Commissioner Toy introduced the resolution approving the issuance of a purchase order for $10,500 to Calcon Systems, Inc. The motion was seconded by Commissioner Cutter and carried unanimously, 5-0.

Ayes: Commissioners Becker, Cutter, Toy, Johnson, and Chair Peixoto  
Noes: None  
Absent: None  
Abstain: None

14. Resolution Authorizing The General Manager To Enter Into Amendment No. 1 To The Contract With Kennedy/Jenks Consultants Dated April 20, 2017 In The Amount Of $81,618 For A Total Not To Exceed $157,118 For Structural, Mechanical, And Civil Engineering Services During The Construction And Bid Phase For The Motor Control Center Replacement Project At The Hayward Effluent Pump Station  
Commissioner Cutter introduced the revised resolution authorizing Amendment No. 1 to the Kennedy/Jenks Consultants agreement in the amount of $81,618. The contract total is not to exceed $157,118 without prior approval of the Commission. The motion was seconded by Commissioner Johnson and carried unanimously, 5-0.

Ayes: Commissioners Becker, Cutter, Toy, Johnson, and Chair Peixoto  
Noes: None  
Absent: None  
Abstain: None

15. Resolution Authorizing The General Manager To Enter Into A Contract With Enviro Tech Chemical Services Inc. In The Amount Not To Exceed $75,000 For A 21-Day Pilot Study To Test The Efficacy Of Peragreen 22ww As A Cost Effective Alternative For Disinfection Of Member Agency’s Effluent To The San Francisco Bay  
Commissioner Becker introduced the resolution authorizing a contract with Enviro Tech Chemical Services, Inc. in the amount of $75,000 for a peracetic acid pilot study. The motion was seconded by Commissioner Cutter and carried unanimously, 5-0.
Ayes: Commissioners Becker, Cutter, Toy, Johnson, and Chair Peixoto
Noes: None
Absent: None
Abstain: None

16. Items from the Commission and Staff
There were no additional items from the Commission or Staff.

17. Adjournment
With no further business, Chairman Peixoto adjourned the meeting at 10:30 a.m.

Michael S. Connor
General Manager