EAST BAY DISCHARGERS AUTHORITY
COMMISSION MEETING MINUTES

May 19, 2016

1. Call to Order
Chair Dias called the meeting to order at 9:35 A.M. on Thursday, May 19, 2016, at the
Oro Loma Sanitary District Boardroom, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Roll Call
PRESENT: Thomas Handley, Union Sanitary District; Ralph Johnson, Castro Valley
Sanitary District; Ron Dias, Oro Loma Sanitary District; James Prola, City
of San Leandro; Marvin Peixoto, City of Hayward

ABSENT: None

OTHERS
PRESENT: Michael Connor  East Bay Dischargers Authority
David Stoops  East Bay Dischargers Authority
Eric Casher  Legal Counsel
Juanita Villasenor  East Bay Dischargers Authority
Jeff Carson  City of Hayward
Paul Eldredge  Union Sanitary District
Jason Warner  Oro Loma Sanitary District
Timothy Becker  Oro Loma Sanitary District
Roland Williams  Castro Valley Sanitary District
Dean Wilson  City of San Leandro

3. Public Form
There were no members of the public in attendance at the meeting.

CONSENT CALENDAR

4. Commission Meeting Minutes of April 21, 2016
5. List of Disbursements for April 2016
6. Treasurer’s Report for April 2016

Commissioner Prola moved to approve the Consent Calendar items. The motion was
seconded by Commissioner Handley and carried unanimously, 5-0 (Handley, Johnson,
Prola, Peixoto, Dias; ayes).

REGULAR CALENDAR

7. General Manager’s Report
The General Manager met with Michael Pretto to discuss alternative energy options
through Community Choice Aggregation (CCA). Mr. Pretto will brief the MAC on energy
options in early summer 2016. In June 2016, BACWA will hold a workshop to discuss HDR’s findings on nutrient options for optimization and removal at the various wastewater facilities.

8. **Report from the Managers Advisory Committee (MAC)**
The MAC met with the General Manager on May 18 2016. Carollo Engineers, Inc. presented the AEPS Hydraulic Profile study to the MAC. The MAC also discussed the Waste Management Food Waste Project.

9. **Report from the Financial Management Committee**
The Finance Committee approved the April list of disbursements and Treasurer’s Report at the meeting of May 17, 2016. The Committee reviewed the third quarter expense summary for FY 2015/16. The General Manager noted that overall costs are under budget by about $300,000. Additionally, the Committee considered full Commission approval of resolutions approving the Fiscal Year 2016/17 budget, establishing the price of recycled water for H.A.R.D., a FY 2016/17 contribution to CERBT, and a lump sum payment to reduce the unfunded actuarial liability of EBDA’s pension plan.

The Committee reviewed the proposed Fiscal Year 2016/17 budget, which is increasing about 2% overall, and expressed their support of adopting the budget. As noted in the General Manager’s report, the increases to the FY 2016/17 budget are in utility costs, salaries and benefits, member agency costs, Hayward pond usage fees and special studies.

The Authority has worked with Hayward Area Recreation and Park District over the past few years to build up sufficient funds for capital expenses. The H.A.R.D. has been notified of the monthly rate of $9,500 for FY 2016/17. The Skywest fund should be net positive in 2017. The Committee recommends the Commission approval of a lump sum payment of $100,000 to CalPERS to reduce the Authority’s pension plan unfunded liability. Additionally, the Committee recommended Commission approval of an annual contribution to the California Employers’ Retiree Benefit Trust (CERBT) to prefund retiree health care costs.

Commissioner Handley moved to approve the report from the Financial Management Committee. The motion was seconded by Commissioner Johnson and carried unanimously, 5-0 (Handley, Johnson, Prola, Peixoto, Dias; ayes).

10. **Resolution Approving the Fiscal Year 2016/17 Budget**
Commissioner Prola moved to approve the Fiscal Year 2016/17 budget. The motion was seconded by Commissioner Johnson and carried unanimously, 5-0.

Ayes: Commissioners Handley, Johnson, Prola, Peixoto, and Chair Dias

Noes: None

Absent: None

Abstain: None
11. **Resolution Establishing the Price of Recycled Water in FY 2016/17**
Commissioner Handley moved to set the price of recycled water for H.A.R.D. in FY 2016/17 at $9,500 per month. The motion was seconded by Commissioner Peixoto and carried unanimously, 5-0.

Ayes: Commissioners Handley, Johnson, Prola, Peixoto, and Chair Dias
Noes: None
Absent: None
Abstain: None

12. **Resolution Approving a Lump Sum Payment of $100,000 to Reduce the Unfunded Actuarial Liability of EBDA’s Pension Plan**
Commissioner Johnson introduced the resolution to authorize a lump sum payment of $100,000 to CalPERS for EBDA’s pension plan unfunded actuarial liability. The motion was seconded by Commissioner Handley and carried unanimously, 5-0.

Ayes: Commissioners Handley, Johnson, Prola, Peixoto, and Chair Dias
Noes: None
Absent: None
Abstain: None

13. **Resolution Approving the FY 2016 California Employers’ Retiree Benefit Trust (CERBT) Fund Contribution**
Commissioner Prola moved to approve a contribution to the California Employers’ Retiree Benefit Trust in the amount of $13,964. The motion was seconded by Commissioner Johnson and carried unanimously, 5-0.

Ayes: Commissioners Handley, Johnson, Prola, Peixoto, and Chair Dias
Noes: None
Absent: None
Abstain: None

14. **Report from the Regulatory Affairs Committee**
The Regulatory Affairs Committee met on May 17, 2016 and discussed permit compliance. The General Manager reported on Anaergia’s organics recycling project with Waste Management and how it may apply to wastewater treatment plants.

Commissioner Prola moved to approve the report from the Regulatory Affairs Committee. The motion was seconded by Commissioner Handley and carried unanimously, 5-0 (Handley, Johnson, Prola, Peixoto, Dias; ayes).

15. **Report from the Operations and Maintenance Committee (O&M)**
The Operations and Maintenance Committee met on May 16, 2016, and was updated on EBDA’s performance. Superintendent of O&M David Stoops updated the Committee on the status of the O&M projects. The Committee reviewed Carollo’s draft technical
memorandum for the AEPS Pump No. 1 Replacement Evaluation and recommended that Carollo Engineers develop a scope for additional information necessary to make a final pump determination. The additional tasks that the MAC suggested are studying how the recommended high capacity pump would impact the Hayward pump station and what are the effects of in-kind replacement of the current pump size. The Committee agreed with the proposed scope of work from Brown and Caldwell for the risk-based assessment of the Authority’s transport system.

The City of San Leandro’s Plant Manager Dean Wilson updated the Commission on the status of the SLEPS wet well inspection. Additional debris was found in the wet well which has been removed. San Leandro staff has added an annual inspection of the wet well to their preventive maintenance schedule.

Commissioner Peixoto moved to approve the report from the Operations & Maintenance Committee. The motion was seconded by Commissioner Johnson and carried unanimously, 5-0 (Handley, Johnson, Prola, Peixoto, Dias; ayes).

16. Report from the Personnel Committee
The Personnel Committee met on May 16, 2016. The Committee considered a resolution approving the FY 2016/17 Compensation Plan that provides for a 3.2% cost-of-living adjustment based on the Bay Area Consumer Price Index from December 2014-2015. The Committee also discussed revisions to the draft Personnel Policy and recommends approval.

17. Resolution Approving the FY 2016/17 Compensation Plan
Commissioner Johnson moved for the approval of the fiscal year 2016/17 Compensation Plan. The motion was seconded by Commissioner Prola and carried unanimously, 5-0.

Ayes: Commissioners Handley, Johnson, Prola, Peixoto, and Chair Dias
Noes: None
Absent: None
Abstain: None

18. Resolution Approving Revisions to the Personnel Policy
The resolution to approve revisions to the Personnel Policy was introduced by Commissioner Prola. The motion was seconded by Commissioner Johnson and carried unanimously, 5-0.

Ayes: Commissioners Handley, Johnson, Prola, Peixoto, and Chair Dias
Noes: None
Absent: None
Abstain: None
19. **FY 2016/17 Committee Assignments**
The General Manager advised the Commission that the Castro Valley Sanitary District will Chair the Commission in fiscal year 2016/17. Commissioner James Prola will complete his term in late 2016. Therefore, EBDA will postpone the rotation of the Vice-Chair to the City of San Leandro until FY 2017/18. The City of Hayward will Vice-Chair the Commission in fiscal year 2016/2017. Commissioners Prola and Peixoto concur with the rotation.

Chair Dias advised the Commission that effective June 30, 2016 Tim Becker will be the Commissioner representing Oro Loma Sanitary District and Mr. Dias will be the alternate Commissioner. On June 30, 2016, the Union Sanitary District’s Jennifer Toy will be the Commissioner and Thomas Handley will be the alternate. EBDA staff will forward Committee selection forms to the incoming representatives.

Commissioner Handley moved to approve Agenda Item 19. FY 2016/17 Committee Assignments. The motion was seconded by Commissioner Prola and carried unanimously, 5-0 (Handley, Johnson, Prola, Peixoto, Dias; ayes).

20. **Items from the Commission and Staff**
There were no items from the Commission and Staff

21. **Adjournment**
With no further business, Chairman Dias adjourned the meeting at 10:40 a.m.

Michael S. Connor
General Manager