EAST BAY DISCHARGERS AUTHORITY
COMMISSION MEETING MINUTES

April 21, 2016

1. Call to Order
Chair Dias called the meeting to order at 9:30 A.M. on Thursday, April 21, 2016, at the
Oro Loma Sanitary District Boardroom, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Roll Call
PRESENT: Thomas Handley, Union Sanitary District; Ralph Johnson, Castro Valley
Sanitary District; Ron Dias, Oro Loma Sanitary District; James Prola, City
of San Leandro; Marvin Peixoto, City of Hayward

ABSENT: None

OTHERS
PRESENT: Michael Connor East Bay Dischargers Authority
David Stoops East Bay Dischargers Authority
Steve Meyers Legal Counsel
Juanita Villasenor East Bay Dischargers Authority
Ray Busch City of Hayward
Armando Lopez Union Sanitary District
Jason Warner Oro Loma Sanitary District
Timothy Becker Oro Loma Sanitary District
Roland Williams Castro Valley Sanitary District
Debbie Pollart City of San Leandro

3. Public Form
There were no members of the public in attendance at the meeting.

CONSENT CALENDAR

5. List of Disbursements for March 2016
6. Treasurer’s Report for March 2016

Commissioner Prola moved to approve the Consent Calendar items. The motion was
seconded by Commissioner Handley and carried unanimously, 5-0 (Handley, Johnson,
Prola, Peixoto, Dias; ayes).

REGULAR CALENDAR

7. General Manager’s Report
The General Manager discussed his recent Fulbright Specialist project in Mauritius and
what he learned about effective Board governance.
8. Report from the Managers Advisory Committee (MAC)
The MAC met with the Superintendent of Operations & Maintenance on April 20 2016. The MAC discussed energy use and rates at the pump stations. The Committee discussed the two resolutions from the O&M staff report and expressed their support. Lastly, Superintendent Stoops advised that EBDA is moving forward with the motor control center replacement at the Hayward Effluent Pump Station. Late summer 2016 EBDA should receive 100% design from Todd Beecher.

Commissioner Peixoto suggested staff research Community Choice Aggregation to procure alternative energy supplies for EBDA facilities. The item will be added to the O&M Committee agenda in May for further discussion.

9. Report from the Financial Management Committee
The Finance Committee approved the March list of disbursements and Treasurer’s Report at the meeting of April 19, 2016. The Committee also reviewed the CSRMA Pooled Liability Program dividend received by EBDA. The General Manager will present the FY 2016/17 Draft Budget to the Finance Committee in May.

Commissioner Peixoto moved to approve the report from the Financial Management Committee. The motion was seconded by Commissioner Johnson and carried unanimously, 5-0 (Handley, Johnson, Prola, Peixoto, Dias; ayes).

10. Report from the Regulatory Affairs Committee
The Regulatory Affairs Committee met on April 19, 2016 and discussed permit compliance. The Committee was updated on the BACWA watershed nutrient permit. BACWA continues to review future strategy options that will gain support from the SF Water Board.

Commissioner Prola moved to approve the report from the Regulatory Affairs Committee. The motion was seconded by Commissioner Handley and carried unanimously, 5-0 (Handley, Johnson, Prola, Peixoto, Dias; ayes).

11. Report from the Operations and Maintenance Committee (O&M)
The Operations and Maintenance Committee met on April 18, 2016, and was updated on EBDA’s performance. Superintendent of O&M David Stoops updated the Committee on the status of the O&M projects. The kick-off meeting for the AEPS VFD project was held on April 7. Todd Beecher is working on the 50% design of the HEPS motor control center project. The parts for the SLEPS No. 2 effluent pump are on back-order. The Pump Repair Service Company, Inc. estimates that the pump will be ready for installation mid-April. San Leandro’s Operations staff is preparing to shut down the station to inspect the wet well. The remotely operated vehicle inspection of the Outfall Pipe is expected to take place in August.

The O&M Committee recommended adoption of a resolution authorizing a contract with Trihydro Corporation, in the amount of $26,790, for Phase 1 of the fuel storage tank
replacement project at the Oro Loma pump station. EBDA has two underground storage tanks at the Oro Loma Pump Station. The State of California is requiring all underground storage tanks be removed from service by December 31, 2025. The Committee also expressed their support of a purchase order to D. W. Nicholson Corporation, in the amount of $29,229, for the fabrication of three custom clamps for the outfall pipe.

Commissioner Handley moved to approve the report from the Operations & Maintenance Committee. The motion was seconded by Commissioner Johnson and carried unanimously, 5-0 (Handley, Johnson, Prola, Peixoto, Dias; ayes).

12. Resolution Authorizing the General Manager to Enter Into a Contract With Trihydro Corporation in the Amount Not to Exceed $26,790 for Phase 1 of the Fuel Storage System Tank Replacement Project at the Oro Loma Effluent Pump Station
Commissioner Prola moved to authorize a contract with Trihydro Corporation in the amount of $26,790 for the fuel storage tank replacement project at the Oro Loma pump station. The motion was seconded by Commissioner Johnson and carried unanimously, 5-0.

Ayes: Commissioners Handley, Johnson, Prola, Peixoto, and Chair Dias
Noes: None
Absent: None
Abstain: None

13. Resolution Authorizing the General Manager to Issue a Purchase Order to D. W. Nicholson Corporation in the Amount not to Exceed $29,229 for the Fabrication of Three Custom Designed Clamps to Secure the Manways for the Outfall Pipe
Commissioner Handley moved to authorize a purchase order to D. W. Nicholson Corporation in the amount of $29,229 for the fabrication of three custom clamps for the outfall pipe. The motion was seconded by Commissioner Peixoto and carried unanimously, 5-0.

Ayes: Commissioners Handley, Johnson, Prola, Peixoto, and Chair Dias
Noes: None
Absent: None
Abstain: None

14. Report from the Personnel Committee
The Personnel Committee met on April 18, 2016 and reviewed EBDA’s personnel policy. The Committee requested staff review additional items and to confer with legal counsel to clarify the policy. The report was removed from the calendar.

15. Resolution Approving the Personnel Policy
Item was referred back to Committee.
16. Items from the Commission and Staff
The General Manager advised of upcoming changes to the Commission. Commissioner Handley will rotate off the EBDA Commission at the end of the 2015/16 fiscal year. Commissioner Prola’s appointment will end with the December 2016 Commission meeting.

17. Adjournment
With no further business, Chairman Dias adjourned the meeting at 10:25 a.m.

[Signature]
Michael S. Connor
General Manager