EAST BAY DISCHARGERS AUTHORITY
COMMISSION MEETING MINUTES

March 17, 2016

1. Call to Order
Chair Dias called the meeting to order at 9:30 A.M. on Thursday, March 17, 2016, at the Oro Loma Sanitary District Boardroom, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Roll Call
PRESENT: Thomas Handley, Union Sanitary District; Ralph Johnson, Castro Valley Sanitary District; Ron Dias, Oro Loma Sanitary District; James Prola, City of San Leandro; Marvin Peixoto, City of Hayward

ABSENT: None

OTHERS
PRESENT: Michael Connor East Bay Dischargers Authority
David Stoops East Bay Dischargers Authority
Eric Casher Legal Counsel
Juanita Villasenor East Bay Dischargers Authority
Alex Ameri City of Hayward
Paul Eldredge Union Sanitary District
Jason Warner Oro Loma Sanitary District
Roland Williams Castro Valley Sanitary District

3. Public Form
There were no members of the public in attendance at the meeting.

CONSENT CALENDAR

5. List of Disbursements for February 2016
6. Treasurer’s Report for February 2016

Commissioner Prola moved to approve the Consent Calendar items. The motion was seconded by Commissioner Johnson and carried unanimously, 5-0 (Handley, Johnson, Prola, Peixoto, Dias; ayes).

REGULAR CALENDAR

7. General Manager’s Report
Superintendent Stoops provided a storm report. He advised the Commission that it was necessary to divert to the City of Hayward Ponds twice in March. The General Manager is working with the Water Board to devise a long term discharge strategy for EBDA.
8. **Report from the Managers Advisory Committee (MAC)**
The MAC met with General Manager Connor on March 16, 2016. The MAC discussed the HEPS cost benefit analysis and evaluation of firm capacity at OLEPS alternatives in depth. The Committee recommended postponing the Carollo Engineers, Inc. study of the south system force main capacity. Lastly, the MAC was joined by the Ad Hoc members to discuss EBDA strategic planning.

9. **Report from the Financial Management Committee**
The Finance Committee approved the February list of disbursements and Treasurer’s Report at the meeting of March 15, 2016. The Finance Committee also reviewed the State Controller’s Office Special Districts Local Government Compensation report for calendar year 2015.

Commissioner Handley moved to approve the report from the Financial Management Committee. The motion was seconded by Commissioner Peixoto and carried unanimously, 5-0 (Handley, Johnson, Prola, Peixoto, Dias; ayes).

10. **Report from the Regulatory Affairs Committee**
The Regulatory Affairs Committee met on March 15, 2016 and discussed permit compliance. EBDA’s legal counsel submitted a request, to the Water Board, to extend the abeyance period of EBDA’s petition until February 16, 2018. The Committee reviewed a notice from the Water Board explaining the permit reissuance process. EBDA’s permit renewal application is due by September 1, 2016.

Commissioner Prola moved to approve the report from the Regulatory Affairs Committee. The motion was seconded by Commissioner Johnson and carried unanimously, 5-0 (Handley, Johnson, Prola, Peixoto, Dias; ayes).

11. **Report from the Operations and Maintenance Committee (O&M)**
The Operations and Maintenance Committee met on March 14, 2016, and was updated on EBDA’s performance and the status of O&M projects. The Committee discussed the status of the outfall pipe inspection and the No. 2 effluent pump at SLEPS. The Committee approved staff’s award to the lowest bid for the replacement of the No. 2 and No. 6 variable frequency drives at the Alvarado Effluent Pump Station.

The O&M Committee recommended adoption of a resolution authorizing a contract with D.W. Nicholson, in the amount of $52,252, for the replacement of the VFDs at the Alvarado pump station. The Committee also expressed their support of a purchase order to Pump Repair Service Company, in the amount of $23,331, for the overhaul of the No. 2 effluent pump at the San Leandro pump station.

Commissioner Johnson moved to approve the report from the Operations & Maintenance Committee. The motion was seconded by Commissioner Handley and carried unanimously, 5-0 (Handley, Johnson, Prola, Peixoto, Dias; ayes).

12. **Resolution Authorizing the General Manager to Enter Into a Contract With D.W. Nicholson Corporation in the Amount Not to Exceed $52,252 for the**
Replacement of the No. 2 and No. 6 Variable Frequency Drives at the Alvarado Effluent Pump Station
Commissioner Handley moved to authorize a contract with D.W. Nicholson in the amount of $52,252 for the VFD replacement project at the Alvarado pump station. The motion was seconded by Commissioner Johnson and carried unanimously, 5-0.

Ayes: Commissioners Handley, Johnson, Prola, Peixoto, and Chair Dias
Noes: None
Absent: None
Abstain: None

13. Resolution Authorizing the General Manager to Enter Into a Contract With Carollo Engineers, Inc. in the Amount not to Exceed $26,400 for the Hayward/Oro Loma Force Main Capacity Study
Item was referred back to Committee.

14. Resolution Authorizing the General Manager to issue a Purchase Order in the Amount Not to Exceed $23,331 to Pump Repair Service Company for the Overhaul of the No. 2 Effluent Pump at the San Leandro Effluent Pump Station
Commissioner Prola moved to authorize a purchase order for Pump Repair Service Company in the amount of $23,331 for the overhaul of the No. 2 effluent pump at the San Leandro pump station. The motion was seconded by Commissioner Johnson and carried unanimously, 5-0.

Ayes: Commissioners Handley, Johnson, Prola, Peixoto, and Chair Dias
Noes: None
Absent: None
Abstain: None

15. Report from the Ad Hoc Committee
The Ad Hoc Committee met on March 16, 2016 and discussed strategic planning options with the MAC. The Committee asked the MAC to follow through with a longer strategic planning meeting in May.

Commissioner Handley moved to approve the report from the Ad Hoc Committee. The motion was seconded by Commissioner Prola and carried unanimously, 5-0 (Handley, Johnson, Prola, Peixoto, Dias; ayes).

16. Items from the Commission and Staff
There were no items from the Commission or Staff.

17. Adjournment
With no further business, Chairman Dias adjourned the meeting at 10:25 a.m.

[Signature]
Michael S. Connor
General Manager