EAST BAY DISCHARGERS AUTHORITY
COMMISSION MEETING MINUTES

January 14, 2016

1. Call to Order
Chair Dias called the meeting to order at 9:30 A.M. on Thursday, January 14, 2016, at the Oro Loma Sanitary District Boardroom, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Roll Call
PRESENT: Thomas Handley, Union Sanitary District; Ralph Johnson, Castro Valley Sanitary District; Ron Dias, Oro Loma Sanitary District; James Prola, City of San Leandro; Marvin Peixoto, City of Hayward;

ABSENT: None

OTHERS PRESENT: Michael Connor East Bay Dischargers Authority
David Stoops East Bay Dischargers Authority
Steven Meyers Legal Counsel
Eric Casher Legal Counsel
Juanita Villasenor East Bay Dischargers Authority
Ray Busch City of Hayward
Paul Eldredge Union Sanitary District
Jason Warner Oro Loma Sanitary District
Roland Williams Castro Valley Sanitary District
Dean Wilson City of San Leandro

3. Public Form
There were no members of the public in attendance at the meeting. However, Steven Meyers introduced Eric Casher an attorney from Meyers Nave. Eric assists wastewater agencies and serves on the Fair Political Practices Commission.

CONSENT CALENDAR

5. List of Disbursements for December 2015
6. Treasurer’s Report for December 2015

Commissioner Peixoto moved to approve the Consent Calendar items. The motion was seconded by Commissioner Johnson and carried unanimously, 5-0 (Handley, Johnson, Prola, Peixoto, Dias; ayes).
7. **General Manager's Report**
General Manager Connor advised the Commission that over the next few months EBDA will be concentrating its energy on the expected wet weather flows.

8. **Report from the Managers Advisory Committee (MAC)**
The MAC met with General Manager Connor on January 13, 2016. The MAC continued its discussion of the HEPS Draft Cost Benefit Analysis. Kennedy Jenks' final report will be brought to the Committees spring 2016.

9. **Report from the Financial Management Committee**
The Finance Committee approved the December list of disbursements and Treasurer's Report at the meeting of January 14, 2016. In addition, the Committee reviewed EBDA's pooled liability program costs and the budget schedule. Lastly, the Finance Committee also reviewed EBDA's CalPERS pension plan annual valuation report. The General Manager advised the Commission that both the Finance and Personnel Committees agree that it would be fiscally prudent to pay a lump sum payment towards the unfunded liability. This is a budgetary item that will be included, either by a FY 2015/16 budget amendment or in the FY 2016/17 budget proposal.

Commissioner Handley moved to approve the report from the Financial Management Committee. The motion was seconded by Commissioner Prola and carried unanimously, 5-0 (Handley, Johnson, Prola, Peixoto, Dias; ayes).

10. **Report from the Regulatory Affairs Committee**
The Regulatory Affairs Committee met on January 12, 2016. The Committee reviewed permit compliance and EBDA's report on the Water Board on the outfall repair. The Committee congratulated EBDA’s General Manager on his recent nomination for the Bay Heroes Award for his work on practical adaptations to climate change. Lastly, the Committee expressed its support for Commission approval of a resolution authorizing a purchase order to Azyura for reporting services.

Commissioner Prola moved to approve the report from the Regulatory Affairs Committee. The motion was seconded by Commissioner Johnson and carried unanimously, 5-0 (Handley, Johnson, Prola, Peixoto, Dias; ayes).

11. **Resolution Authorizing a Purchase order to Azyura in the Amount of $15,000 For Waterbits Licensing and SMR/eDMR Reporting Services**
The Commission requested the purchase order be amended to include the period covered of calendar year 2016.

Commissioner Prola moved to approve the revised resolution, authorizing a purchase order for calendar year 2016 to Azyura in the amount of $15,000 for licensing and report services. The motion was seconded by Commissioner Peixoto and carried unanimously, 5-0.
Ayes: Commissioners Handley, Johnson, Prola, Peixoto, and Chair Dias
Noes: None
Absent: None
Abstain: None

12. Report from the Operations and Maintenance Committee (O&M)
The Operations and Maintenance Committee met on January 11, 2016 and was updated on EBDA performance. The Committee reviewed the mid-year recap of EBDA’s FY 2015/16 Renewal Replacement Fund. The mid-year estimated expenditures for fiscal year 2015/16 are $359,158. A request for proposal, for the AEPS Variable Frequency Drive project, was sent out in January 2016 and the bid opening is scheduled on February 11, 2016.

Commissioner Peixoto moved to approve the report from the Operations & Maintenance Committee. The motion was seconded by Commissioner Handley and carried unanimously, 5-0 (Handley, Johnson, Prola, Peixoto, Dias; ayes).

13. Report from the Personnel Committee
The Personnel Committee met on January 11, 2016. The Committee congratulated Michael Connor on his appointment to the board of the Water Environment Research Foundation. His three-year term of office is January 1, 2016 to December 31, 2018. The Personnel Committee discussed EBDA’s CalPERS pension plan annual valuation report. As of June 30, 2016, EBDA’s unfunded liability is $455,575. EBDA staff has asked the CalPERS actuary to develop three scenarios for a lump sum pre-payment of the unfunded accrued liability. The scenarios will be presented to the Committees in February. Lastly, the Committee supports the General Manager’s FY 2016/17 budget assumptions for wages and benefits.

Commissioner Prola moved to approve the report from the Personnel Committee. The motion was seconded by Commissioner Johnson and carried unanimously, 5-0 (Handley, Johnson, Prola, Peixoto, Dias; ayes).

14. Report from the Ad Hoc Committee
The Ad Hoc Committee met on January 13, 2016 to discuss EBDA’s long term capital costs as a function of flows and transport system capacity. The General Manager will provide specific flow data to the Ad Hoc Committee in the coming months.

Commissioner Handley moved to approve the report from the Ad Hoc Committee. The motion was seconded by Commissioner Peixoto and carried unanimously, 5-0 (Handley, Johnson, Prola, Peixoto, Dias; ayes).

15. Items from the Commission and Staff
David Stoops advised the Commission of wet weather events expected through Monday, January 18. Ray Busch announced that the City of Hayward’s Water Pollution
Control Facility has received both the Bay Section Plant of the Year award and the Collection System of the Year award.

16. **Adjournment**
With no further business, Chairman Dias adjourned the meeting at 10:30 a.m.

[Signature]

Michael S. Connor
General Manager