EAST BAY DISCHARGERS AUTHORITY
COMMISSION MEETING MINUTES

April 17, 2014

1. Call to Order
Chair Peixoto called the meeting to order at 9:30 A.M. on Thursday, April 17, 2014, at the Oro Loma Sanitary District Boardroom, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Roll Call
PRESENT: Ralph Johnson, Castro Valley Sanitary District; Jim Prola, City of San Leandro; Marvin Peixoto, City of Hayward; Tom Handley, Union Sanitary District; Ron Dias, Oro Loma Sanitary District

ABSENT: None

OTHERS
PRESENT: Mike Connor East Bay Dischargers Authority
Steven Meyers Legal Counsel
Juanita Villasenor East Bay Dischargers Authority
David Stoops East Bay Dischargers Authority
Dean Wilson City of San Leandro
David Livingston Union Sanitary District
Jason Warner Oro Loma Sanitary District
Roland Williams Castro Valley Sanitary District

3. Public Form
There were no members of the public in attendance at the meeting.

CONSENT CALENDAR

5. List of Disbursements for March 2014
6. Treasurer’s Report for March 2014

Commissioner Prola moved to approve the consent calendar. The motion was seconded by Commissioner Handley and carried unanimously.

REGULAR CALENDAR

7. General Manager’s Report
The General Manager deferred comments to specific agenda items.

8. Report from the Managers Advisory Committee (MAC)
The MAC discussed the outfall pipe and force main inspection and condition assessment. Oro Loma General Manager Jason Warner suggested developing
procedures for improved inter-agency collaboration. The MAC will return with a strategy for the board to review. Staff will draft an annual tour day of EBDA facilities for member agency staff and Commissioners. David Stoops will contact the Calpine facility in Hayward to schedule a meeting.

9. Report from the Financial Management Committee
The Finance Committee approved the February List of Disbursements and Treasurer’s Reports. Member agency budget increases are 0.5% to 5% overall. Commissioner Dias raised the issue of improving EBDA’s rate of return on long-term capital interest rates, particularly rolling over Certificates of Deposits. Staff requested to study EBDA’s capital funding practices. The relevant sections of EBDA’s Joint Powers Agreement will be summarized for the Commission next month.

Commissioner Johnson moved to approve the report from the Financial Management Committee. The motion was seconded by Commissioner Handley and carried unanimously.

10. Report from the Regulatory Affairs Committee
EBDA facilities continue to perform well. In preparation for the study of the options for plant optimization and upgrades to improve nutrient removal, BACWA has formed a Contract Management Group to oversee its selection and management of the contractor selected to perform that work. Jason Warner has agreed to serve on the BACWA committee for the project. In addition, BACWA is proposing four monitoring and optimization studies to the Department of Water Resources through the Integrated Regional Water Management Act.

Commissioner Prola moved to approve the report from the Regulatory Affairs. The motion was seconded by Commissioner Johnson and carried unanimously.

11. Report from the Operations and Maintenance Committee
The Committee discussed the refurbishment of transport station 59+63, located at the San Leandro Marina. The repairs stop the ground water intrusion that degrades the equipment. O&M Manager David Stoops presented a slideshow of the repairs.

Commissioner Dias moved to approve the report from the Operations & Maintenance. The motion was seconded by Commissioner Johnson and carried unanimously.

12. Report from the Personnel Committee
The FY 2014/2015 Compensation Plan provides a 2.2% cost of living adjustment to offset a 2% increase in employee-paid pension contributions. The increase will bring the employee cost-sharing of pension contributions to 6% of monthly salary. It is the Commission’s goal to incrementally increase employee contributions, offset by cost of living adjustments, until employees are paying the entire 8% employee contribution.

Commissioner Dias requested the telephone use policy be revised and brought before the commission at a future meeting. Commissioner Handley suggested clarification of the voice mail use policy.
The Committee approves the report from the Personnel Committee except as noted regarding item 14.

13. **Resolution Approving the FY 2014/2015 Compensation Plan**
Commissioner Prola moved to approve the resolution approving the FY 2014/2015 Compensation plan. The motion was seconded by Commissioner Dias and carried unanimously.

Ayes: Commissioners Johnson, Prola, Handley, Dias, and Chair Peixoto
Noes: None
Absent: None
Abstain: None

14. **Resolution Approving the Personnel Policy**
Commissioner Dias moved to table the resolution for a later date. The motion was seconded by Commissioner Prola and carried unanimously.

15. **Items from the Commission**
The General Manager advised the Commission of LAVWMA’s recent staff change. Ed Cummings has stepped down and Charles Weir has been appointed the General Manager of LAVWMA.

16. **Adjournment**
With no further business, Chair Peixoto adjourned the meeting at 10:30 a.m.

Michael S. Connor
General Manager