EAST BAY DISCHARGERS AUTHORITY
COMMISSION MEETING MINUTES

January 23, 2014

1. Call to Order
Chair Peixoto called the meeting to order at 9:30 A.M. on Thursday, January 23, 2014, at the Oro Loma Sanitary District Boardroom, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Roll Call
PRESENT: Ralph Johnson, Castro Valley Sanitary District; Jim Prola, City of San Leandro; Marvin Peixoto, City of Hayward; Tom Handley, Union Sanitary District; Ron Dias, Oro Loma Sanitary District

ABSENT: None

OTHERS PRESENT: Mike Connor East Bay Dischargers Authority
Steve Meyers Legal Counsel
Juanita Villasenor East Bay Dischargers Authority
David Stoops East Bay Dischargers Authority
Dean Wilson City of San Leandro
Rich Currie Union Sanitary District
Jason Warner Oro Loma Sanitary District
Alex Ameri City of Hayward

3. Public Form
There were no members of the public in attendance at the meeting.

CONSENT CALENDAR

5. List of Disbursements for December 2013
6. Treasurer’s Report for December 2013

A motion by Commissioner Prola, seconded by Commissioner Johnson, to approve the consent calendar passed by a vote of 5 ayes, 0 noes.

REGULAR CALENDAR

7. General Manager’s Report
The General Manager updated the Commission on the status of the permit. The acute bioassay test will be removed from the permit and replaced with a more sensitive chronic bioassay requirement in the next year. Ammonia continues to be a concern in the San Francisco Bay.
8. **Report from the Managers Advisory Committee (MAC)**
The MAC was updated on the draft nutrients watershed permit and asset management status. Guest speaker, Bob Freeborn presented the committee information about disinfection with peracetic acid.

9. **Report from the Financial Management Committee**
The Committee conducted its annual review of insurance costs and the status of retirement accounts and its effect upon salary increase assumptions in FY 2014/15. The Committee also discussed the schedule for the FY 2014/15 budget process. The Committee asked the General Manager to compare the salary assumptions at other agencies and present that at a future meeting.

A motion by Commissioner Handley, seconded by Commissioner Johnson to accept the Financial Management Committee report passed by a vote of 5 ayes, 0 noes.

10. **Report from the Regulatory Affairs Committee**
The Committee discussed November permit compliance and was updated on the annual NPDES permit report. Lastly, the Committee recommended Board adoption of a resolution authorizing the General Manager to execute a grant agreement with the State Coastal Conservancy.

A motion by Commissioner Prola, seconded by Commissioner Dias to accept the Regulatory Affairs Committee report passed by a vote of 5 ayes, 0 noes.

11. **Resolution Authorizing the General Manager and General Counsel to negotiate and execute a grant from the State Coastal Conservancy for $200,000 to develop a sea level rise adaptation planning project.**

The resolution, introduced by Commissioner Dias and seconded by Commissioner Prola, authorizing the General Manager and General Counsel to negotiate and execute a grant from the State Coastal Conservancy for $200,000 to develop a sea level rise adaptation planning project was adopted by a vote of 5 ayes, 0 noes.

**Ayes:** Commissioners Johnson, Prola, Handley, Dias, and Chair Peixoto

**Noes:** None

**Absent:** None

**Abstain:** None

12. **Report from the Operations and Maintenance Committee**
The Committee discussed the Variable Frequency Drive project at Alvarado Effluent Pump Station. The Committee also discussed the oil spray issue with the No. 4 right angle drive pump at Oro Loma Effluent Pump Station. The Committee also conducted its bi-annual review of the asset management plan and Renewal and Replacement Fund.
A motion by Commissioner Dias, seconded by Commissioner Johnson, to accept the Operations and Maintenance Committee report passed by a vote of 5 ayes, 0 noes.

13. **Report from the Personnel Committee**  
The Committee was updated on the status of retirement accounts and impacts on wage increase assumptions in FY 2014/15.

At the request of the Commission, EBDA's actuarial consultant, Steve Itelson, ran a scenario using an investment return assumption of 6% instead of 7.5%. The Annual Retired Contribution (ARC) increases by only $700 to $49,200. The Committee recommends assuming a budgetary expense of $8,900 for future retiree costs. Commissioner Dias noted that EBDA’s funding should match CalPERS investment return assumption of 7.5%. Commissioner Prola noted that since EBDA is not fully funded for OPEB expenses and the difference between the two assumptions had a budgetary impact of <$2000, the Committee recommended that the General Manager include the more conservative estimate in his budget. Commissioner Dias asked for confirmation that this assumption would only last until the next actuarial assessment in two years, and the General Manager confirmed that standard practice.

A motion by Commissioner Prola, seconded by Commissioner Handley, to accept the Personnel Committee report passed by a vote of 5 ayes, 0 noes.

14. **Items from the Commission and Staff**  
There were no items from the Commission or staff.

15. **Adjournment**  
With no further business, Chair Peixoto adjourned the meeting at 10:20 a.m.

Michael S Connor  
General Manager